

## 102 Incident (Accident) Investigation

*Instructional Time – 1/2 day*



### Target Audience

- This course is ideal for supervisors or employers interested and committed to reducing workplace injuries and diseases.



### Learning Outcomes

- Participants will:
  1. Know how to use the OHS Regulation and the WC Act to access health and safety requirements;
  2. Learn how to produce a comprehensive incident investigation report;
  3. Learn how to interview workers and witnesses in a respectful manner; and
  4. Recognize their limitations and work within them when performing an investigation.



### Delivery Method

The Incident (Accident) Investigation class is divided into three parts:

- Theory;
- Table top exercise; and
- Practical investigation.



### Demonstration of Skills and Knowledge

- Perform a mock incident investigation; and
- Complete a WorkSafe BC exam (75% passing grade required).



### Topics

1. Use of WorkSafe OHS Regulation;
2. Roles & responsibilities;
3. Report writing;
4. Investigation objectives;
5. Sharing findings; and
6. Interview and evidence gathering.