

101 Responsibilities of Joint (Health and Safety) Committees

Instructional time – full day



Target Audience

- This course is ideal for joint (health and safety) committee members, worker health and safety representatives and corporate safety coordinators.



Learning Outcomes

- Participants will:
 1. Know how to use the OHS Regulation and the WC Act to access health and safety requirements;
 2. Explain the roles and functions of the Joint Committee and the Worker Representatives;
 3. Learn how to perform an incident investigation;
 4. Learn how to perform a formal site inspection; and
 5. Develop a foundation in knowledge to:
 - a. Promote workplace health and safety;
 - b. Assist in ensuring the health and safety program elements are implemented;
 - c. Conduct and participate in Joint Committee Meetings; and
 - d. Work cooperatively to address workers' health and safety concerns.



Delivery Method

The Responsibilities of Joint Committees class is divided into three parts:

- Theory;
- Table top exercise; and
- Practical inspection.



Demonstration of Skills and Knowledge

- Perform a mock incident investigation;
- Perform a formal site inspection of their workplace; and
- Complete a WorkSafeBC exam (75% passing grade required).



Topics

1. Use of WorkSafe OHS Regulation;
2. Joint H&S committee and workers' representatives;
3. OHS Program;
4. Safety Inspection;
5. Incident investigations;
6. Refusal of unsafe work;
7. How to work as a committee;
8. Different types of recommendations; and
9. Hazard management;